

Australasian Sleep Association

New Zealand Branch

ANNUAL MEETING 5:30 pm 19 July 2023

MINUTES

PRESENT: Barbara Galland (Chair), Karyn O’Keeffe, Sally Powell, Angela Campbell, Leigh Signal, Dawn Elder, Alister Neill, Bronwyn Sweeney, Andrew Davies

1. Opening Mihi/ Karakia

Tuia ki runga

Tuia ki raro

Tuia ki waho

Tuia ki roto

Tuia ki ti here tangata

Ka rongho te pō

Ka rongho te ao

Haumi e, hui e, Taike e!

Unite from above

Unite from below

Unite from outside

Unite from within

Everyone unite as one

Listen to the night

Listen to the world

2. Welcome and apologies

Apologies were received from: Rosie Gibson

3. Minutes of the 2022 annual meeting

The minutes of the 2022 annual meeting were approved. Moved: Dawn Elder Seconded: Karyn O’Keeffe

4. President’s report – Barbara Galland

Barbara spoke to her report circulated prior to the meeting. The World Sleep Day webinar was successful and it was hoped to continue to contribute to the ASA webinar program each year.

Sleep in Aotearoa was successful, despite having to change venues close to the event. The new Conference Committee was helpful to engage with members who had some more time

to help organise the meeting. The symposia sessions went well, providing a way of getting local colleagues together, especially those presenters who might not otherwise attend the conference. The feedback survey has been circulated to registrants.

The new awards for this year were well received, and six sponsors were happy with their experience.

There has been no further news from the Sleep Health Foundation. Alister reported that the Foundation has been de-listed from the charity register, but there may be a small amount of funds in a bank account and he has inquired about accessing any residual funds to recoup some of the ASA grant funding.

It's a priority to encourage more NZ members onto ASA committees and working groups.

The president's report was accepted.

5. Finance report – Karyn O'Keeffe

Karyn spoke to her report circulated prior to the meeting. There is an income tax obligation that will need to come out of conference revenue. It was commented that registration fees for the conference were quite low and next year it may be possible to increase fees for some members and non-members. All expenses have increased compared to previous years. The Finance report was accepted.

6. Proposed changes to the constitution to allow electronic voting for the NZ Branch Executive

Marcia Balzer reported that the ASA Constitution has been changed to allow electronic voting for the role of President Elect and Board directors. It's proposed to provide this option in the Constitution for the election of the NZ Branch President and Executive members alongside the existing option to elect these roles during an annual meeting. It was agreed that this flexibility would be useful, and that the Branch Executive would review the wording of the change to the Constitution before it was sent to the ASA Board for approval to be included in the AGM agenda on 9 November.

7. Election of Branch Executive members

Nominations were received for Leigh Signal, Michael Hlavac, Bronwyn Sweeney, Angela Campbell, and Karyn O'Keeffe (Treasurer) to be appointed to the Branch Executive.

It was agreed that six ordinary members of the Branch Executive would be helpful. All those nominated were appointed unanimously.

Barbara thanked Sally Powell and Andrew Davies for all their work on the Branch Executive over recent years prior to stepping down.

Dawn and Alister thanked the Executive for Sleep in Aotearoa and for all their work to keep the Branch operating.

8. Next meeting

The next annual meeting will be around the time of Sleep in Aotearoa 2024, with the final time and date to be announced.

9. Closing / Karakia Whakamatunga

Ka whakairia te tapu
Kia wātea ai te ara
Kia tūruki whakataha ai
Kia tūruki whakataha ai
Hui ē! Tāiki ē!

Restrictions are moved aside, so the pathway is clear.
To return to everyday activities, to return to everyday activities.
Enriched, unified, blessed.